

## **ATRA 2023 Symposium - FAQ**

### **Do I need to download zoom and create an account?**

Yes, all sessions will be streamed through Zoom events. The name on your Zoom account will be the name on your CEU certificate. Please make sure to download and familiarize yourself with zoom in advance.

### **What information do I need to register?**

Please have your ATRA membership number as well as your NCTRC membership number (if applicable) on hand to register for this event. Payment types accepted: Visa, MasterCard, Amex, Discover, and Interact.

### **How do I login?**

Please create an account and login through zoom. You can use the mobile app or desktop browser to access the event. As this is a virtual symposium, please ensure your internet connection is reliable for the duration of the event.

### **Can I navigate other areas of the internet when I am logged into a Symposium session?**

No. Please ensure you keep the session open for its duration and do not navigate away from the page. You must stay in the session to be eligible for CEU's.

### **I am not registered for the Symposium but am an ATRA member and want to attend the Professional Advancement Session, as well as the AGM and Awards Ceremony. How do I participate in these sessions?**

An e-blast will be sent to all ATRA members prior to the event with the links to join the AGM, Awards Ceremony, and the Professional Advancement Session. If you have registered for the Symposium, you will have access to all of the sessions through Zoom events.

### **How do I access the morning energizer, social events, poster presentations, and exhibitors?**

These will all be available on the Symposium event page. Poster presentations will be streamed during education session breaks. Social events will be provided the day of through host messages. You can access exhibitors via the Expo where you can browse links and participate in the exhibitors' chat.

### **How many CEU's will I get?**

ATRA's 2023 Symposium will provide 6 hours of continuing education units (CEU's) under the ATRA Continuing Competence Program. If you're an ATRA member don't forget to add this to your personal CEU Report through the ATRA website. If you are a CTRS, see question further down.

### **How will you know I attended the Symposium?**

Zoom will track attendance throughout the event. As noted above you cannot navigate away from the session page otherwise your attendance will no longer be tracked. Keep the session open in your browser at all times to receive CEU's.

### **What if I am getting together in a group?**

If you are getting together in a group, each delegate will need to login to each individual session on their own device and account in order to be eligible for CEU's. Certificates of attendance are automatically generated, so if you do not login to a session you will not receive a certificate. The student group registration option will not be eligible for CEU's.

### **What if I am a CTRS delegate?**

CTRS delegates will not be charged a fee to obtain CEU's. Please provide your NCTRC number during the registration process. Remember, you need to be on time and stay for the duration of each education session in order to be eligible for CEU's. Attendance certificates are automatically generated and cannot be changed retroactively.

If you have any other questions, please contact Lori Abrams - 2023 Symposium Chair - [2023symposium@alberta-tr.ca](mailto:2023symposium@alberta-tr.ca) or Charlotte Jordan - ATRA Symposium Producer - [symposium-producer@alberta-tr.ca](mailto:symposium-producer@alberta-tr.ca).